

ACI PAYMENT PLAN: How to Adjust your Account Balance

After enrolling in an online Payment Plan, your Meredith student account balance may increase or decrease. Since the Payment Plan amount is not directly linked to your student account, you must monitor your student account for any additional charges (such as a parking permit or decreased financial aid) or any additional credits (such as increased financial aid). If you ever find a discrepancy between your ACI balance (payplan.acipayonline.com) and your Self Service student account balance (mcis.meredith.edu), you must adjust your payment plan to reflect your student account balance. Remaining payment installments will recalculate automatically. Please see below on how to adjust your payment plan balance.

Profile Details

Payment Plans

Plan No.	Status	Entity	Description	Current Balance(\$)	
[REDACTED]	Active	Meredith College	MPP Fall 2023 5 Semester Pay Plan	3,143.60	<ul style="list-style-type: none">View DetailsView ContractsAdjust BalanceShare Plan

Adjust Balance

MPP Fall 2023 5 Semester Pay Plan

Please enter the new balance amount and click "Adjust" to view the adjusted installments.

Adjustable Balance(\$): 3,143.60

New Balance Amount(\$): **Adjust** >

Installments

Type	Current Amount(\$)	Adjusted Amount(\$)	Due Date
MPP Fall 2023 5 of 5	3,143.60	0.00	11/01/2023

Close **Submit** >

Use the following steps to adjust the account balance:

1. Enter the **New Balance Amount**.

2. Click **Adjust**.

3. Click **Submit**.

The Addendum to Retail Installment Contract displays.

4. When finished, click **Close**.

The consumer receives an email notification, and the addendum displays in their MyAccount.

Should you have any further questions about adjusting your payment plan balance, please reach out to the Accounting Office for help at 919-760-8363 or e-mail accounting@meredith.edu.