

REFERENCE FORM

TO THE APPLICANT: Your application should include a minimum of two original copies of this Reference Form. One must be completed by a high school teacher who has had you in class and one must be completed by an adult in the community who outside of the school environment. If one of these references is a relative, please include a third reference from a person outside of your family who can speak to your academic ability and exploration of ideas. You are responsible for including all sealed references with your application.

Applicant’s Name (please print): _____

Please indicate how often you have observed each of the following traits by circling the appropriate rating by each, using the following scale.

R – Rarely **O** – Occasionally **F** – Frequently **NO** – Not Observed in Your Interactions with the Applicant

- | | | | | |
|----------|----------|----------|-----------|-----------------------------------------------------------------------------------------------------------|
| R | O | F | NO | brings new dimensions to topics of discussion or activities |
| R | O | F | NO | seeks the best solution for a challenging situation |
| R | O | F | NO | works beyond assignments |
| R | O | F | NO | seeks knowledge for its own sake |
| R | O | F | NO | is interested in activities and topics beyond the typical interests of her peer group |
| R | O | F | NO | does not fear being different; is willing to take a stand when appropriate even in the face of opposition |
| R | O | F | NO | plans future activities; sets long-term goals |
| R | O | F | NO | takes responsibility for her own actions |
| R | O | F | NO | exhibits leadership by initiating activities within a group |
| R | O | F | NO | exhibits flexibility when dealing with change or new situations |
| R | O | F | NO | is gracious when fulfilling unpleasant tasks |
| R | O | F | NO | has the respect of her teachers |
| R | O | F | NO | has the respect of her peers |
| R | O | F | NO | has expressed an interest in teaching |

Please complete reverse side

PLEASE RESPOND TO THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED ONLY

1. How do you know this applicant? How long have you known the applicant?
2. Please give specific examples and details from work, community or school setting, which best describe this applicant's strength of character.
3. What one trait of this applicant do you think will be the strongest indication for her likely success as a superior teacher?
4. Do you know anything about this applicant that would be perceived negatively by members of the school or community? If yes, describe.
5. Check the best description of your perception of this applicant's commitment to teaching.
 Not committed at this time Somewhat committed Committed Strongly committed
6. Check the rating that most describes your assessment of this applicant as a potential teacher.
 Average Above Average Excellent

Please return this completed form TO THE APPLICANT in a sealed envelope with your signature across the seal

Print Your Name _____

Your Signature _____ Date _____

Profession & Position _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____