

**Meredith College Institutional Review Board  
Application for Approval of Research with Human Participants as  
Exempt from IRB Review**

<b>Project Title:</b>
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**Principle Investigator** (for co-investigators, submit equivalent information on a separate sheet):

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Printed name and email

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Local mailing address

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Signature and date

**Faculty Supervisor** (if PI is a student)

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Printed name and email

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Local mailing address

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Signature and date

**Exemption Category Checklist**

Check one or more of the criteria below that make your research eligible for exemption.

\_\_\_\_\_ Research on instructional strategies, techniques, curricula, or classroom management methods conducted in established or commonly accepted educational settings.

\_\_\_\_\_ Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement) if information taken from these sources is recorded in such a manner that participants cannot be identified.

\_\_\_\_\_ Surveys or interviews in which responses are recorded in such a manner that the human participants cannot possibly be identified, either directly or through identifiers linked to the participants.

\_\_\_\_\_ Surveys or interviews in which the respondents are elected or appointed public officials or candidates for public office

\_\_\_\_\_ Observations of behavior in public situations where participants would reasonably assume the absence of privacy

\_\_\_\_\_ Collection or study of publicly available existing data, documents, records or specimens.

\_\_\_\_\_ Collection or study of existing data, documents, records or specimens if these sources are publicly available or if the information will be recorded in such a manner that an individual participant can not be identified, either directly or through identifiers linked to the participants.

Please prepare a concise (typically one page) description of the research to accompany this application, and include the following information:

- The goals, hypotheses or research questions guiding the investigation.
- Expected dates for starting and completing the research.
- How participants will be selected or identified.
- How many participants your plan will involve.
- Any type of compensation or reward that participants will receive.
- How you will obtain the data.
- Where and for how long the data will be stored.

Also please attach a copy of written materials that may assist the IRB in determining if your research is eligible for exemption from continuing review. Examples would be a cover letter, a questionnaire, a script of remarks for participants, etc.

If this research project is customized by a member of the Meredith faculty to meet specific learning objectives in a course offered at Meredith College, a “blanket” exemption is possible, valid for up to two years. In lieu of the description requested above, submit a generic explanation of topics and/or methods that students will pursue, with explicit clarification of how the research assignment is relevant to the objectives. Include the course number and title, and indicate how often the course is scheduled.

**Submit three copies to the Meredith College Institutional Review Board**

**Ledford 113**

Application for Exempt Review [ \_\_\_\_ is] [ \_\_\_\_ is not] approved.

Signature of IRB Chairperson \_\_\_\_\_

Date of decision \_\_\_\_\_, and if approved...

Approval expiration date \_\_\_\_\_