

**For Transfer Students,
 Wings – Adult Education Degree
 Completion Students, and
 Second degree students.**

School Report – School Official Recommendation

To the Applicant:

Please complete the shaded box below and give this form to the **Dean of Students, Registrar, or the equivalent official at the college** where you are now or were most recently enrolled. Request that this form be mailed, faxed, or emailed to the Office of Admissions at Meredith College. Or, you may return the form to the Office of Admissions after your college official has completed and signed the recommendation.

I do I do not waive my right to view this recommendation

Name _____
First Middle Last

Address _____
street, route or PO Box

city state ZIP/postal code province country

Term Applying for: Fall Spring Summer _____ (year)

To the College Official:

1. **Complete** any information requested on the **front and back** of this form.
2. **Return this form** directly to the Office of Admissions. This information will be held in confidence.

1. Is the student in good standing and eligible to return to your institution?

YES NO If "NO," please state reason _____

2. a. Has the applicant ever been found responsible for a disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in the applicant's probation, suspension, removal, dismissal, or expulsion from your institution? YES NO

b. To your knowledge, has the applicant ever been convicted of a misdemeanor, felony or other crime?
 YES NO

If you answered yes to either or both questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

3. On what basis is this information given?

Records Personal knowledge of student Other (please specify) _____

Meredith College admits qualified women students without regard to race, creed, sexual orientation, national or ethnic origin, age, or disability.

4. Do you recommend this student for admission to Meredith College?

YES NO Do not know student

College policy prohibits giving recommendation Prefer not to respond

Comments (attach additional page as needed): _____

Signature _____ Title _____ Date _____

Printed name _____ Institution _____

Phone (____) _____ Fax (____) _____ E-mail _____

Note to the College Official: After signing, please print this document and return it to the applicant or by mail or email to Meredith College.

MEREDITH COLLEGE

Office of Admissions

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