1. READING DAY is a day of preparation for examinations. For the spring semester, candidates for May graduation may request to reschedule their final examination on a day of mutual agreement between the student and instructor, including Reading Day. Otherwise, no instructor may schedule an exam on this day nor may any student ask to take an exam on this day.

2. A student is considered to have an exam conflict if she is scheduled for two exams at the same time or three exams within a 24 hour period. In the case of two exams at the same time, the student and instructors should negotiate for a mutually convenient time to reschedule one of the exams. In the case of three exams during a 24 hour period, she may choose to reschedule the third exam of the three at the mutual convenience of the instructor and student.

3. There are no exams on Saturday, May 5 or Sunday, May 6. The last period for exams is at 6:00 PM on Wednesday, May 9.

4. Final examinations for all courses which meet during evening hours must be given during the evening.

5. Final grades are due for ALL students on Monday, May 14 by noon.