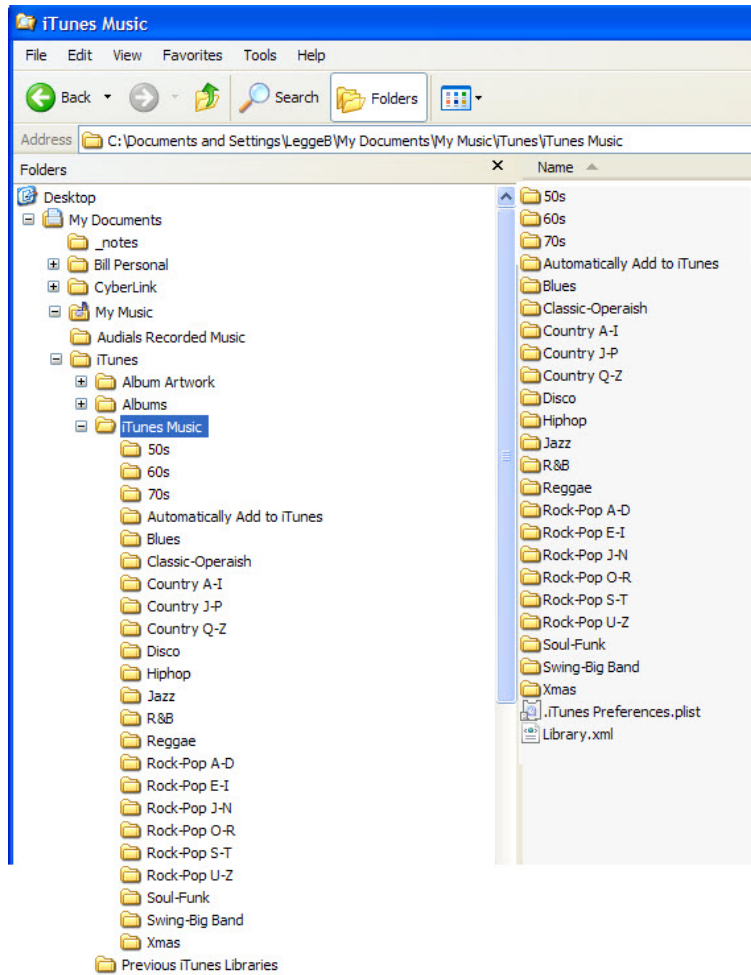


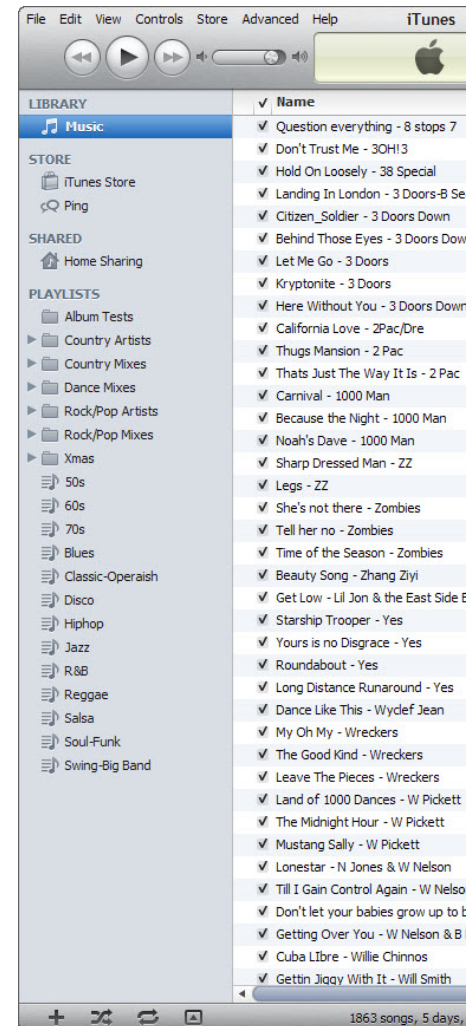
Backing up music and the iTunes Program

Music Stored on computer in iTunes Music Folder



Picture this the music on a lot of DVDs being stored on a shelf

iTunes program pointing to the music stored on the computer



Picture this your DVD player that is used to play the DVDs on your shelf.

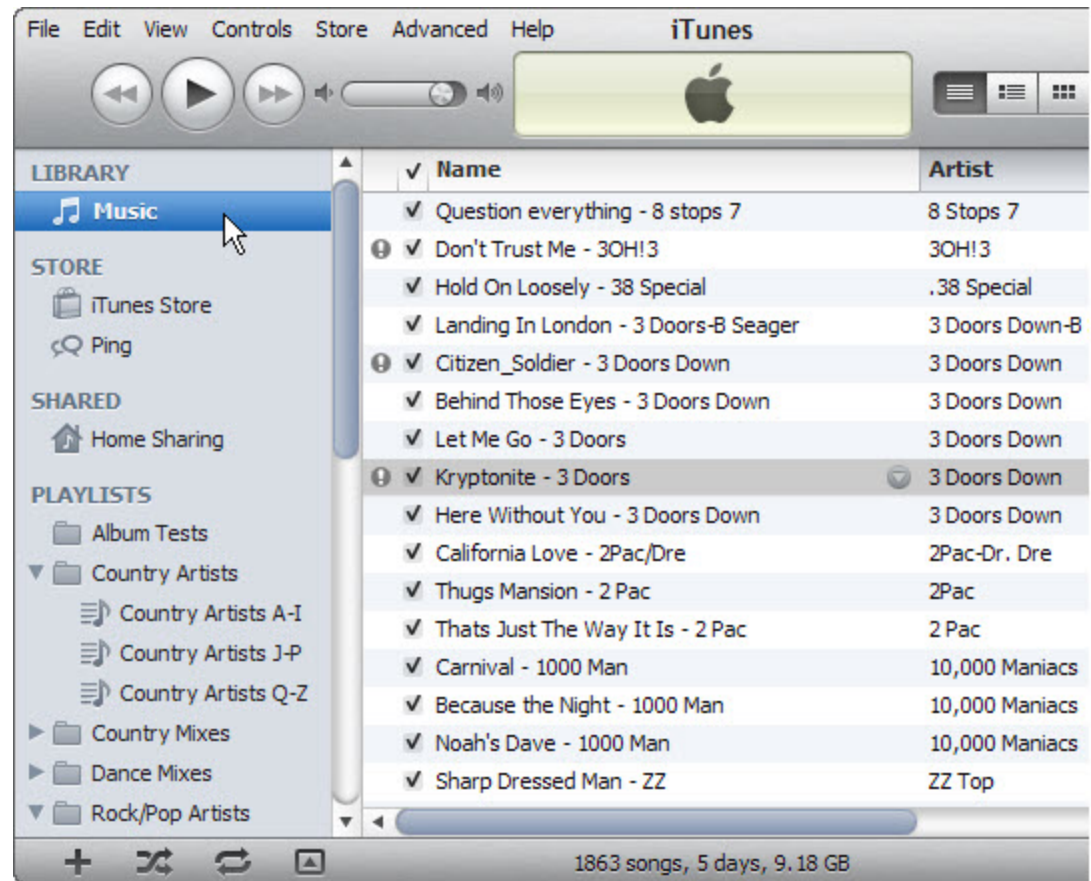
Side Note

The dreaded ! In your iTunes Music Library

- Why does the ! show up next to certain songs in the Music Library?

- Moved the song to a different folder after it was setup in iTunes
- Renamed the song on your computer
- Deleted the song from your computer

Organize your music prior to adding it to the iTunes program.



2 Steps to back up and restore iTunes

- Copy all your music that is located on your current computer/laptop to a backup device.
- Back up the music library playlist or individual playlist located in iTunes

Step 1: Back up (copy) all your music that is located on your current computer or laptop.

Select your backup tool.

USB Flash Drives 4, 8, 16 GB



External Portable Hard Drive

External Full Size Hard Drive

Plug your backup device into your laptop or computer.

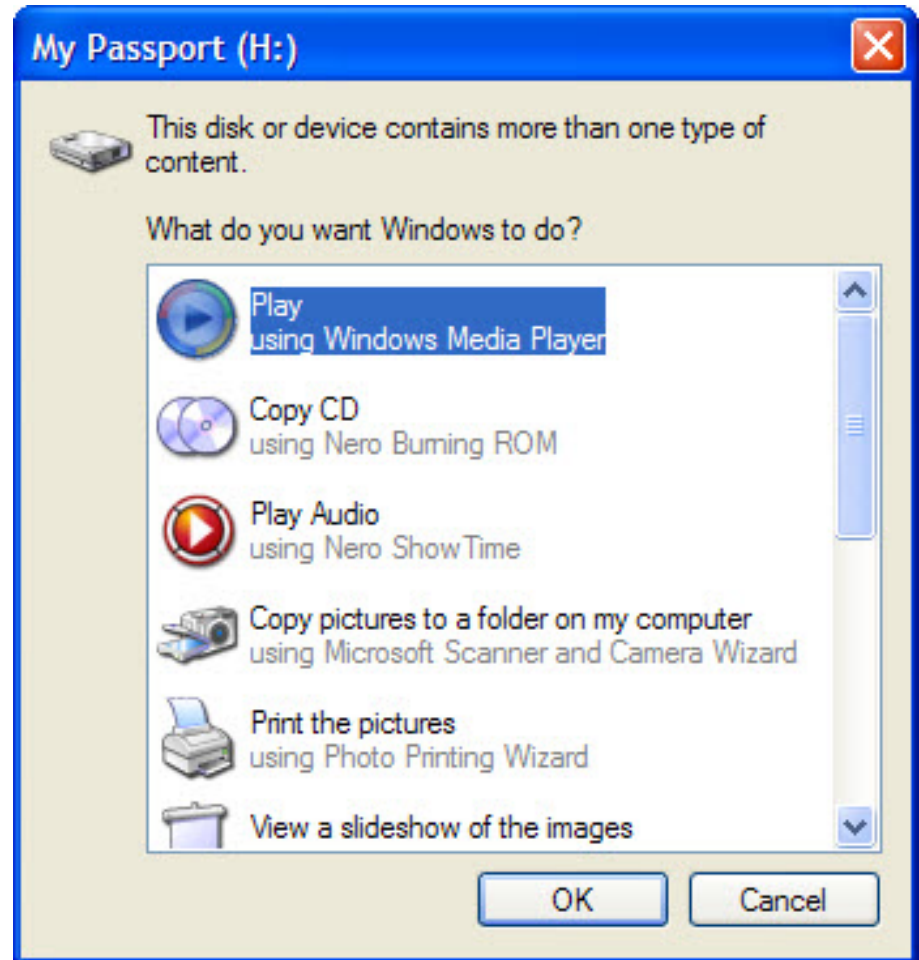


Step 1 cont... Back up (copy) all your music that is located on your current computer or laptop.

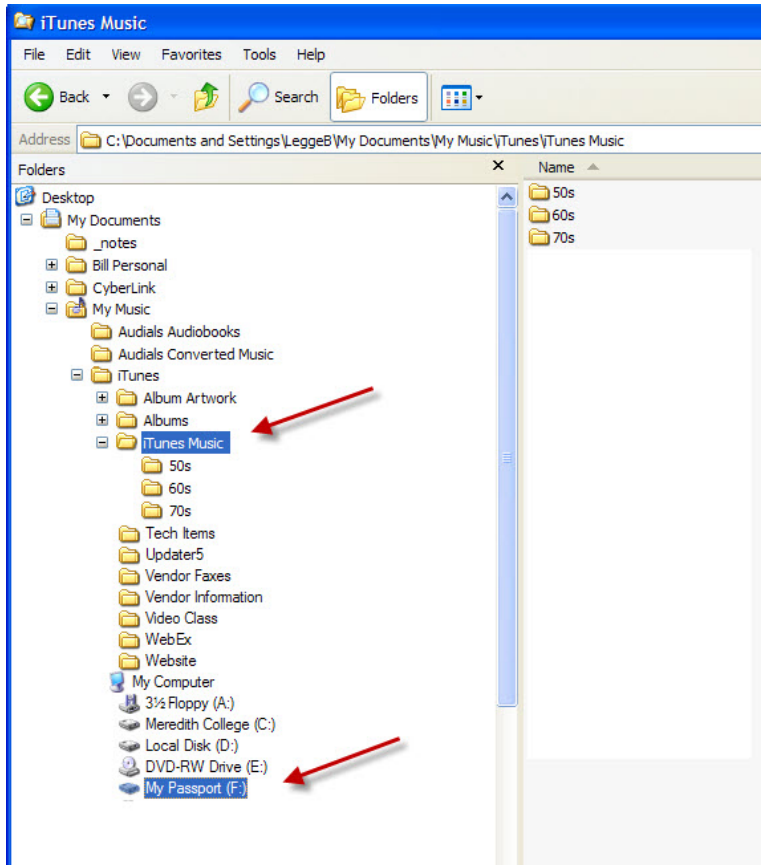
If this is the first time you have used the device wait for it to install the drivers.

Suggestion: Do not install any special software if asked....

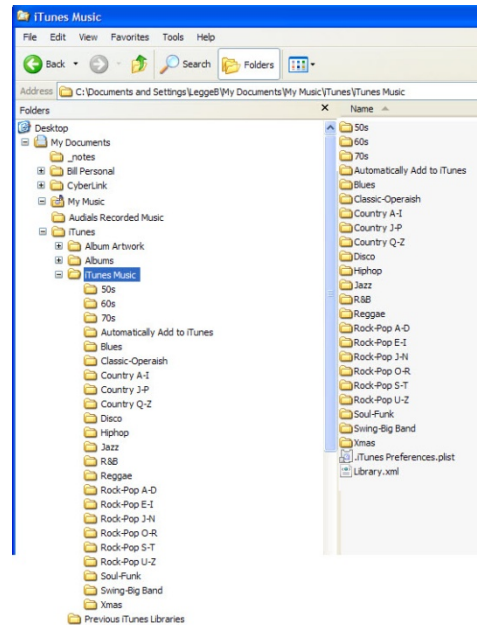
Cancel this screen if it appears after connecting device.



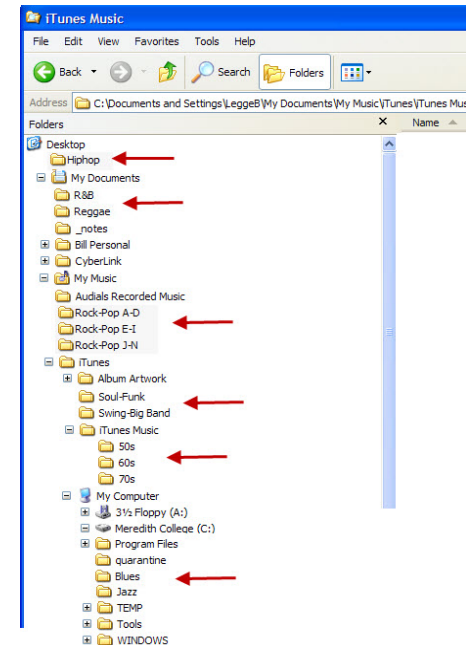
Step 1 cont... Back up (copy) all your music that is located on your current computer or laptop.



Example 1:
Music in one location on hard Drive



Example 2:
Music in multiple locations



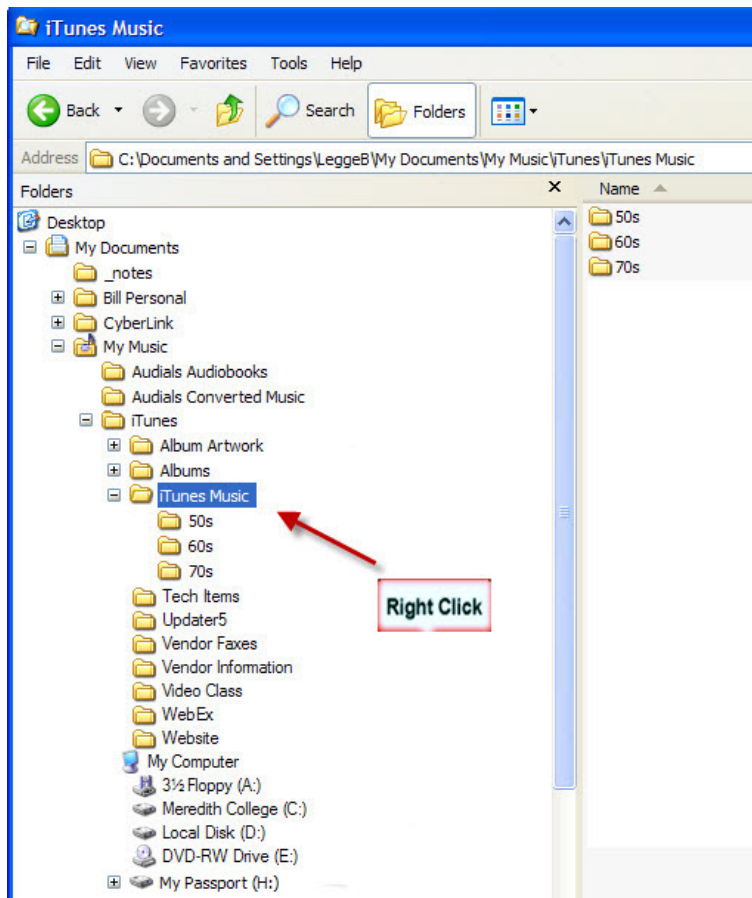
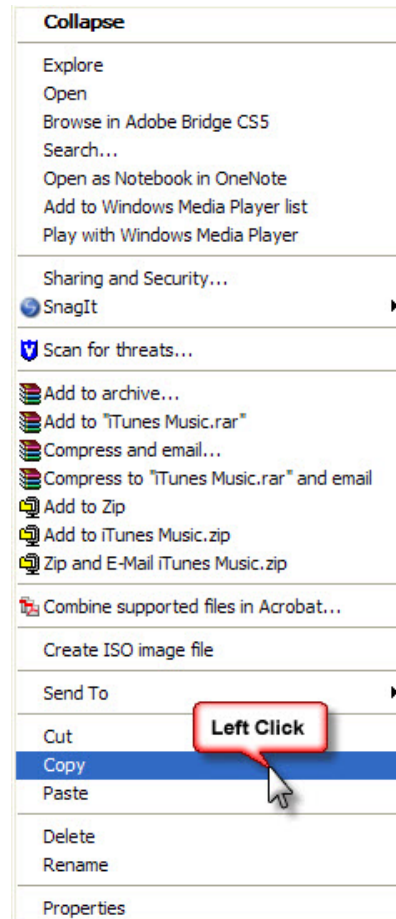
Open Windows Explorer
Find your backup device
Find your music

Step 1 cont... Back up (copy) all your music that is located on your current computer or laptop.

Copy Music

- Open Windows Explorer
- Find folder where music is stored
- Right click to open properties window
- Left click copy

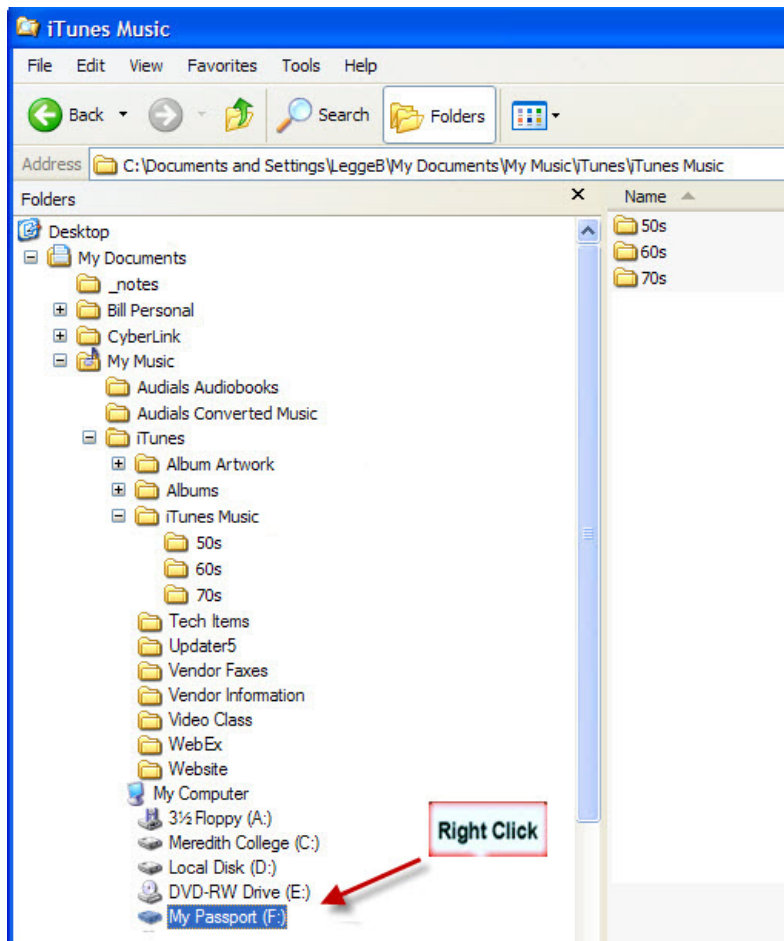
Properties Window



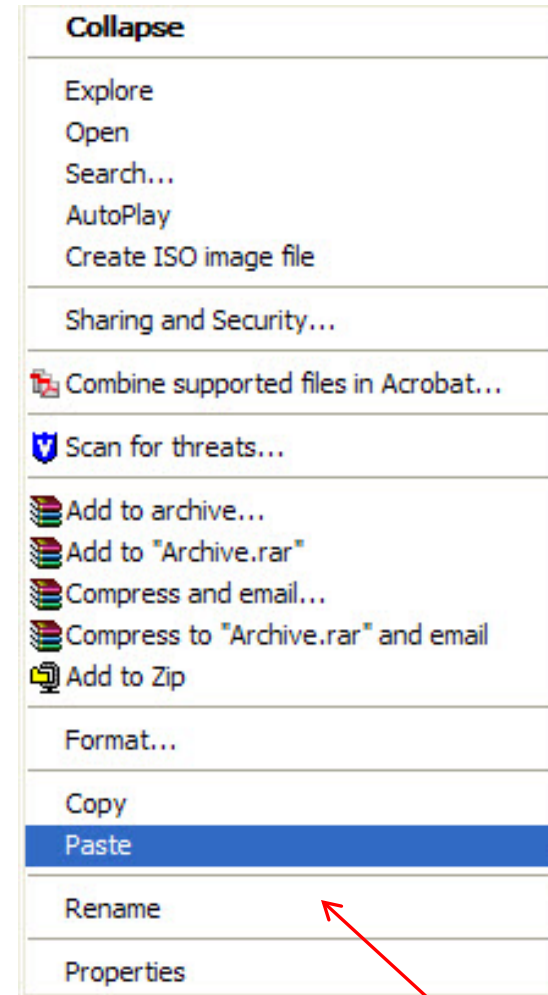
Step 1 cont... Back up (copy) all your music that is located on your current computer or laptop.

Paste music to backup device.

- In Windows Explorer – find your backup device.
- Right click the backup device to open properties window
- Left Click Paste



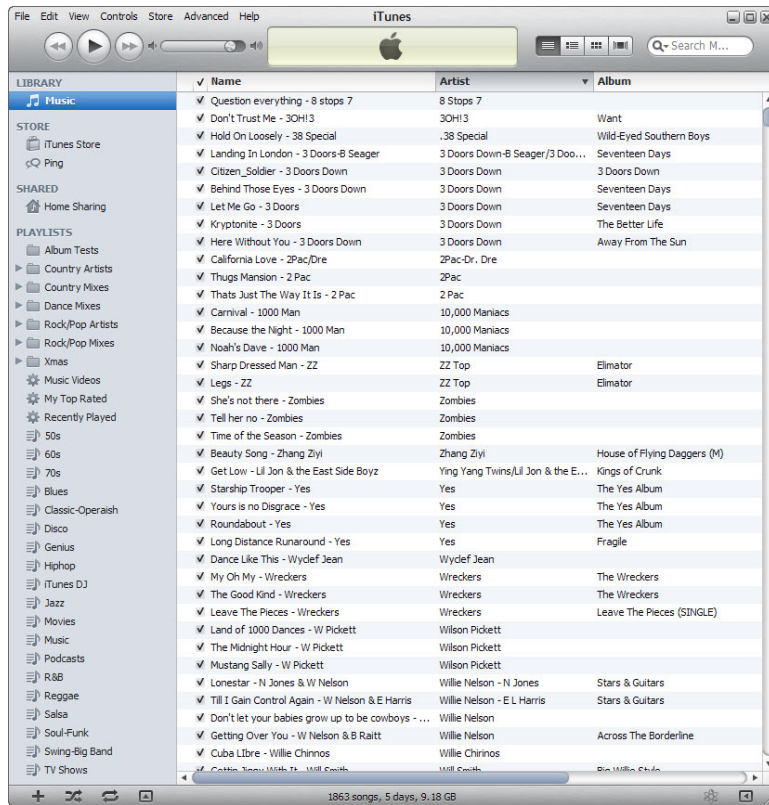
Properties Window



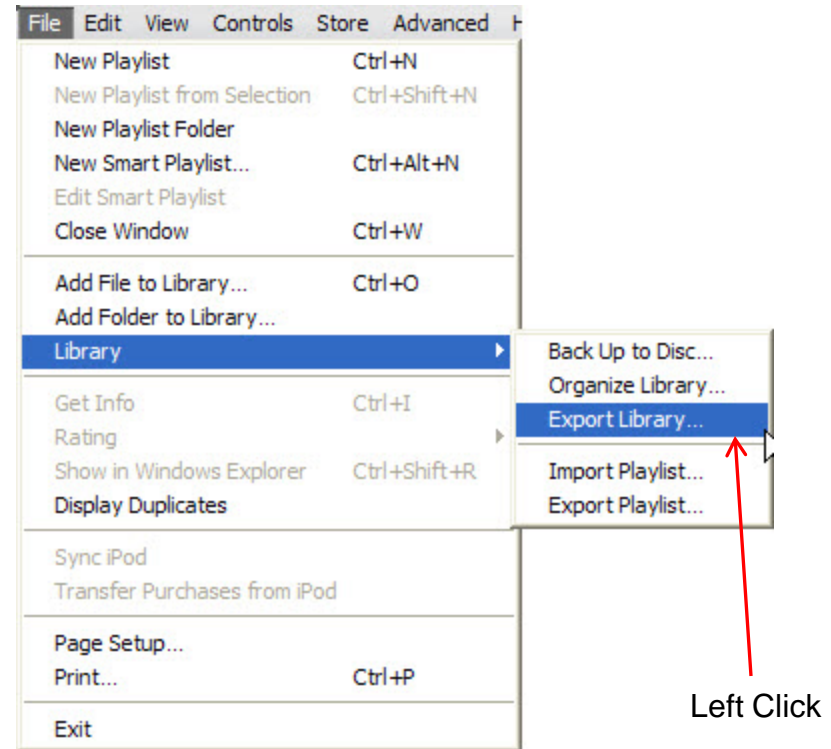
Left Click Paste

Step 2. Back up the music library playlist or individual playlist located in iTunes

- Open iTunes
- Left Click File to open menu

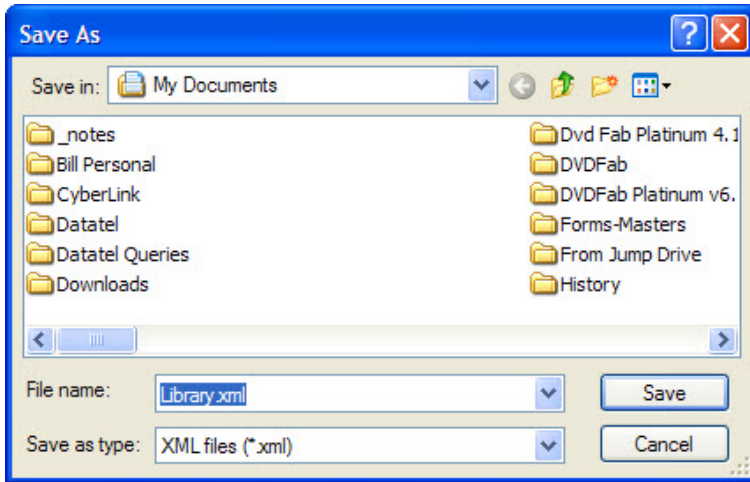


File Menu



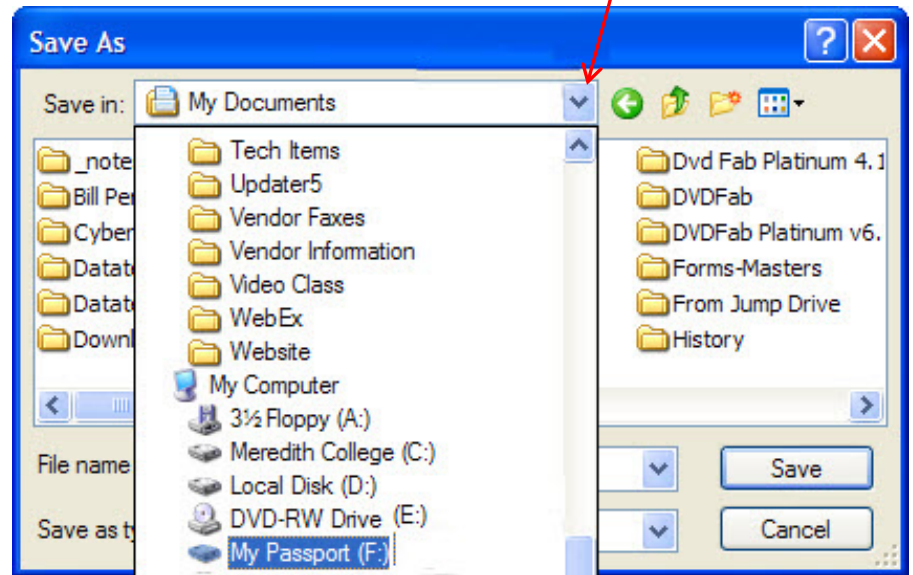
- Mouse down to Library and then over and down to Export Library
- Left click Export Library

Step 2 Cont... Backup the music library playlist located in iTunes



Part A: Be sure Save as is XML files

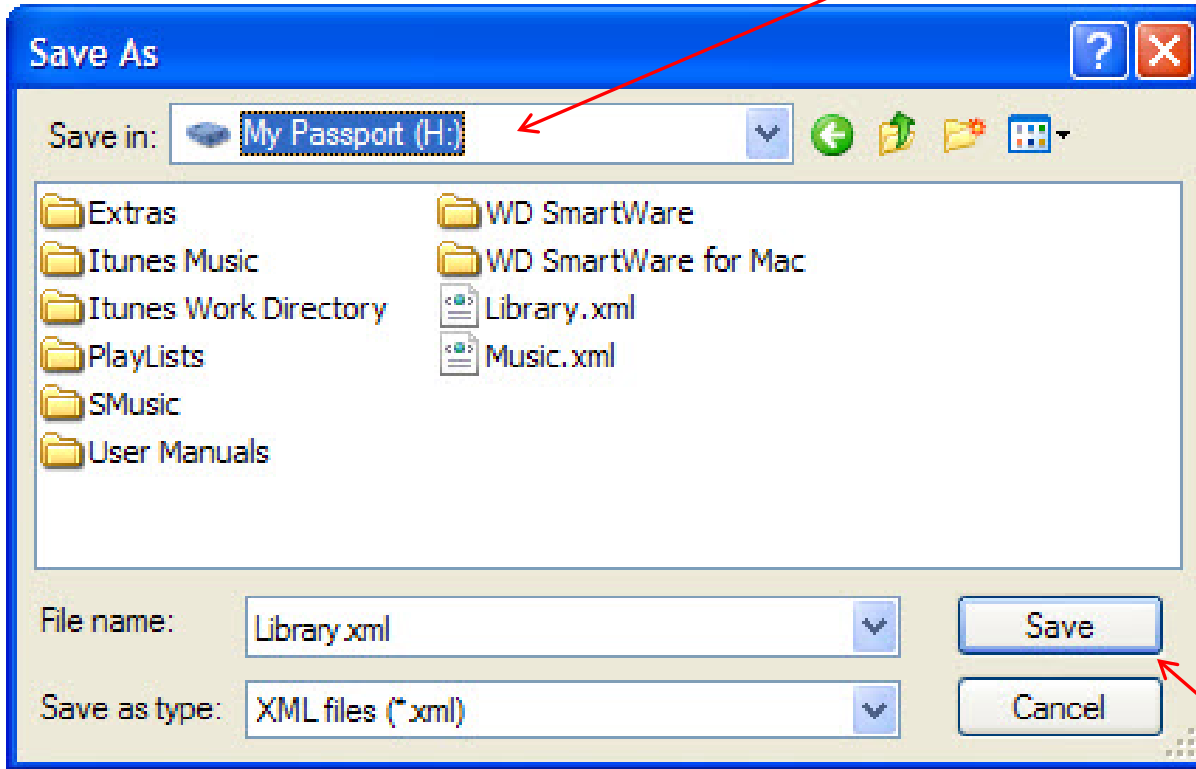
Part B: Press the dropdown arrow to find & select your backup device.



Part C: Left Click your backup device

Step 2 Cont... Backup the music library playlist located in iTunes

Part E: Be sure your backup device is listed here



Part F: Press save to copy the music library to the backup device.