



Celebrating Campus Community

Housing Sign-Up Information  
2010 – 2011

MEREDITH  
C O L L E G E

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**Welcome to Return Housing Sign-up for the 2010– 2011 academic year!** Believe it or not, it's time to think about where to live for next year even though it seems the semester just began.

This information has been prepared for you and contains necessary information about Return Housing Sign-up for the 2010 - 2011 academic year. ***Please read through this material and become familiar with the process. It is especially important that you pay attention to the calendar of events and the deadlines.***

Return housing sign-up will be held Monday, March 29<sup>th</sup> for rising seniors and rising juniors and Tuesday, March 30<sup>th</sup> for rising sophomores. All housing sign-ups will take place in Kresge Auditorium, Cate Student Center.

Students who have special housing accommodations will sign up for their room on Friday, March 26<sup>th</sup> from 10:00 a.m.– 3:00 p.m. in the Office of Residence Life, 1<sup>st</sup> floor of the student center.

## **Living on campus is a once-in-a-lifetime opportunity**

Living on campus during your college years is a once-in-a-lifetime opportunity! You may never have the opportunity again to live among your friends, have easy access to academic buildings and be close to campus resources when you need them.

Living on campus is about interacting with faculty and staff outside of the classroom, being able to meet up with friends to have study sessions, eating meals together in the dining hall, and having a caring and supportive staff to assist with academic, personal, and social concerns.

Additionally, there are many other reasons to live on campus such as rolling out of bed 5 minutes before class, living in a secure campus community, not worrying about traffic and a commute to campus, and having the opportunity to live among your classmates where you'll make lasting friendships.

Living on campus gives you easier access to class meetings, organization functions, and the campus information that you need about upcoming events. An added bonus is that your room and board or apartment rent is paid at the beginning of the semester so you won't have monthly rent or utility bills.

## **Two Campus Living Options Available at Meredith**

The residence halls are one option for living on campus. The halls give you a sense of community as you live among your classmates and friends. The "all for one" price for room and board covers your room charges as well as a full meal plan. Most rooms on campus are arranged as suite-style living with two double rooms sharing a common bathroom. The 4<sup>th</sup> floors of Vann, Stringfield, Brewer and Faircloth offer modified suites. If you are interested in living in a 4<sup>th</sup> floor room, it is best to visit the floors so the different options can be viewed.

### **What is included in the room and board charges?**

Each semester, resident students are charged room and board. Your room charge includes:

- double room rent for the semester
- internet connection and basic cable television
- utilities such as local phone service, electricity, and water
- laundry services
- on-campus recycling
- access to the Health Center services
- social and education programs provided by the hall staff and Residence Hall Presidents

The board portion of your bill covers 21 meals per week in the dining hall or 15 meals a week plus Dining Dollars which can be used in the Beehive.

The second housing option available on campus at Meredith is the new apartments, **The Oaks**. Rising juniors and rising seniors are eligible to live in The Oaks. If you are ready to live on your own but don't want to give up the benefits of campus living, then this housing option is for you.

The new apartments are designed to meet the needs of Meredith students. Highlights include the following:

- 1) **Convenience.** Living in the Meredith apartments offers you both freedom and convenience—no traffic, no extra mileage on the car or worries about gas prices. If you prefer not to cook, a meal plan option is available for purchase.
- 2) **Perks.** You'll enjoy the same privileges you'd find living off-campus, while enjoying additional benefits, such as convenient resident parking, ample guest parking and comfortable common areas for socializing with friends.
- 3) **All-Inclusive Price.** The rent, which will be billed by semester, covers everything including utilities, water and local telephone and wireless internet service. Each apartment is fully furnished with double beds, desks, a couch, dining room furniture and full-sized appliances, including washer/dryer and refrigerator. The apartment rental fee is included in the cost of attendance at Meredith and will be considered when determining financial assistance packages for students.

Apartment residents are not required to purchase a meal plan but several options are available through Campus Dining. Health Center services are NOT included in the apartment rent price.

Information about sign up priority will be posted in the Office of Residence Life and on Residence Director doors by Friday, March 5<sup>th</sup>. For more information on the newest housing option at Meredith, including rental costs and apartment living policies, visit [www.meredith.edu/apartments](http://www.meredith.edu/apartments). Documents for 2009-2010 are available and the new documents for 2010-2011 will be available by spring break.

Students who sign up for an apartment space are required to bring a non-refundable, non-returnable Security Deposit of \$200.00. Checks are preferred. The security deposit will be returned after the apartment is vacated and inspected for damages. The security deposit cannot be waived.

## Housing Intent Form

To better help the Residence Life staff prepare for apartment sign up and return room sign up, **every** resident is being asked to complete and turn in a Housing Intent Form. This will help determine the sign up order for apartment selection which depends on how many students choose to live in the apartments. For upperclass students who want to live in the residence halls, see the sign-up schedule included in this information.

Housing Intent Forms are due to the Office of Residence Life by 12 noon on Thursday, February 18<sup>th</sup>. The apartment sign up priority will be determined based on the Housing Intent Forms turned in and will be available in the Office of Residence Life and on Residence Director doors no later than Friday, March 5<sup>th</sup>.

## Special Accommodation Housing Requests

Students requesting special accommodations in the residence halls because of a medical need must submit documentation from their physician. Documentation is due to the Counseling Center by Monday, March 1, 2010.

# Class of 2013 Information

All Meredith students are required to live on campus or to commute from home during their 1<sup>st</sup> and 2<sup>nd</sup> years at Meredith College. Second-year students who do not live on campus nor commute from home can be charged the full room and board amount for the academic year.

For rising sophomores, the Class of 2013, your sign up priority is determined by a lottery. Every Housing Intent Form turned in will be randomly assigned lottery numbers. The list of students and their lottery numbers will be made available in the Office of Residence Life and on Residence Director doors by Friday, March 5<sup>th</sup>.

***Rising sophomores who do not turn in their Housing Intent Forms by the due date, Thursday, February 18<sup>th</sup> by noon will be contacted to turn in their forms. This will also result in getting a higher lottery number so be sure to turn your form in on time!***

For students who currently live on campus but want to commute from the home of their parents next year, a letter from a parent or guardian needs to be sent to Ann Gleason, Dean of Students. She can also be emailed at [gleasona@meredith.edu](mailto:gleasona@meredith.edu).

## Private Room Information

Because The Oaks are now open, students who would like to rent a double room as a private room are able to do so on a space available basis. The private room fee is 1 ½ times the room rate (for 2009 – 2010, the private room fee was an additional \$877.50 per semester).

Students who make their room private and pay the private room fee are guaranteed to not have a roommate assigned to their room. If space does become an issue, students may be assigned a roommate and the private room fee would be credited back to the student. In these cases, students with private rooms will be contacted before a roommate is possibly assigned.

***\*\*NOTE: Students who sign up for a room without a roommate will automatically be charged the private room fee. If a roommate is found or assigned through Residence Life, the private room fee will be credited back to the student.***

## Room and Board Fees and Apartment Rent

Room and board fees and apartment rent is determined by the college's budget process and approved by the Board of Trustees. This information is not currently available and will be posted and distributed once it is announced.

## Living Off Campus

Rising juniors and rising seniors who would like to move off campus are required to complete a Request to Move Off Campus form which will be available after Friday, February 19<sup>th</sup> in the Office of Residence Life, 1<sup>st</sup> floor Park Center. To be approved, you must have a 2.0 GPA and either have lived on campus for 4 semesters or have completed 60 credit hours. Request to Move Off Campus forms are due to the Office of Residence Life by Friday, April 16<sup>th</sup>.

**What do I need to bring with me to apartment or return room sign-ups?**

Each student signing up for a residence hall room is required to bring a \$150.00 advance room fee check which is non-refundable and non-returnable. Students with need-based Financial Assistance will not need to bring the advance room fee. These students will be notified by email.

Students signing up for the apartments are required to bring a \$200 Security Deposit. This deposit cannot be waived.

**What if I want a roommate but don't know anyone who is looking for one?**

If you are without someone to room with for next year, let us know! The Residence Life staff will keep a list of residents looking for roommates. Anyone telling us they are looking for a roommate will have their information given to others who are looking for a roommate as well. Send a message to [reslife@meredith.edu](mailto:reslife@meredith.edu) and give your name, year, phone number and email address.

**What if I sign up for a room myself hoping to not get a roommate?**

You will initially be charged the private room fee. If a roommate is found or assigned through Residence Life, the private room fee will be credited back to the student.

**What if my friends and I want to sign up for a suite without 4 people?**

Students can sign up for a suite without 4 people. Another student will be assigned to the open space. Student without a roommate will initially be charge the private room fee until a roommate is placed.

**What if my friend and I want to live in the apartments but want to request a 4-bedroom unit?**

There is a place on the Housing Intent Form to indicate your preference of apartment unit type. You and your friend can request a 4-bedroom unit if that is what you prefer.

**What if I desire a private room but don't qualify for one through Disability Services?**

Residents can opt to make a double room private by paying the private room fee. The private room fee is added to your room and board fees.

**What if I sign up for a room but then decide to move off campus?**

You may fill out a request form to move off campus and turn it in before April 16<sup>th</sup>. If your request is in on time and it is approved, your Housing Contract will be voided and you may move off campus. Your \$150 advance room fee cannot be returned.

Students who sign up for an apartment and later decide to move off campus will be charged a \$500 Rental Agreement break fee and lose their \$200 Security Deposit.

**What if I sign up for a room and then decide to move off campus after April 16<sup>th</sup>?**

If you change your mind and would like to move off campus after April 16<sup>th</sup>, your request to move off campus should be sent to the Office of Residence Life, 1<sup>st</sup> Floor Park Center. If you are approved to move off campus, there will be a \$500.00 fee for breaking your Housing Contract or Rental Agreement. Your advance room fee will not be returned.

**What if I am a rising junior or senior and do not go through room sign-ups?**

If you plan to live off campus, a Request to Move Off-Campus form must be completed. **ALL CURRENT RESIDENT STUDENTS WILL EITHER GO THROUGH RETURN HOUSING SIGN-UP OR FILL OUT A REQUEST TO MOVE OFF CAMPUS.**

*If you choose to live off campus but do not meet the requirements to move off, you will be charged room and board for the 2010 – 2011 academic year.*

**What if I am a rising junior or rising senior and don't go through return sign-up but later decide that I want to live on campus?**

You may sign up for a room at any time, as space allows. Contact the Office of Residence Life when you decide to live on campus, and someone will assist you with paperwork and advance room fee information.

**What if I have other questions?**

Contact the Office of Residence Life at [reslife@meredith.edu](mailto:reslife@meredith.edu).

# What to Bring to Housing Sign-ups

## *For students signing up for an apartment:*

Students who sign up for an apartment space are required to bring a Security Deposit of \$200.00. Checks are preferred. The Security Deposit will be returned after the apartment is vacated and inspected for damages. The Security Deposit cannot be waived.

## *For students signing up for a residence hall room:*

Each student needs to bring a \$150.00 non-refundable, non-returnable advance room fee to sign up for a room\*. Advance room fee checks should be made out to Meredith College and have your student ID number written on it. This money will be applied to your room and board for the 2010 – 2011 academic year. At return sign-up, you will pick the room you will live in for the 2010 - 2011 academic year and sign your Housing Contract.

\*The \$150.00 advance room fee will be waived for students who have need-based financial assistance. Residents who do not need to bring the advance room fee will be notified by email.

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## *Housing Sign-up Timeline*

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<b>February 5</b>	Return sign-up information available online and Housing Intent Forms sent to students
<b>February 18</b>	Housing Intent Forms due to the Office of Residence Life by 12 noon
<b>February 19</b>	Request to Move Off Campus forms available in the Office of Residence Life
<b>March 1</b>	Documentation for special housing accommodations due to the Counseling Center by 5:00
<b>March 27</b>	Special accommodation housing sign-ups 10:00 a.m. - 3:00 p.m. in the Office of Residence Life
<b>March 29</b>	Return housing sign-up, Kresge Auditorium <ul style="list-style-type: none"><li>• 7:00 p.m. – 10 p.m. Priority order will be posted by March 5<sup>th</sup>. Priority order will be determined by how many students want to live in the apartments or in the residence halls.</li></ul>
<b>March 30</b>	Return housing sign-up, Kresge Auditorium <ul style="list-style-type: none"><li>• 7:00 p.m. – 8:00 p.m. Rising sophomores with lottery numbers 1 - 30</li><li>• 8:00 p.m. – 9:00 p.m. Rising sophomores with lottery numbers 31 - 60</li><li>• 9:00 p.m. – 10:00 p.m. Rising sophomores with lottery numbers 60 and above</li></ul>
<b>April 16</b>	Requests to move off campus due to the Office of Residence Life by 5:00 p.m.