

Agency Placement Information

Each potential field instructor in the agency should complete and sign this form. The agency director also should sign it. The information provided in the form will be used to assign field interns to placement agencies. A complete and specific description of your agency's programs and clientele served will enable the social work program to better match interns and placement opportunities and we appreciate your taking the time to provide this essential information. **Please return completed form to Social Work Program, c/o Meredith College, 3800 Hillsborough Street, Raleigh, NC, 27607.**

Field Agency Name _____

Contact Person _____ Email _____

Address: _____

City & Zip _____

Telephone: _____ Fax: _____

WEB Site: _____

Check the practice area(s) which apply to your agency:

Mental Health	()	Community Organization	()
Mental Retardation	()	School Social Work	()
Medical/Health	()	Substance Abuse	()
Children & Youth	()	Corrections	()
Family Services	()	Public Welfare	()
Services to the Aged	()		

Field Instructor's Name _____

Field Instructor's Title _____

Field Instructor's Unit: _____

Field Instructor's Degree(s): _____

Number of intern placements available per semester: _____

Intern placements available: (√ times available)

Fall: _____ Spring: _____

Agency Hours: _____

If other hours or working arrangements are required (i.e., evenings, weekends) please specify:

Briefly Describe the Purpose and Function of this Agency:

Briefly Describe Potential Intern Learning Opportunities with Individuals, Families, and Small Groups:

Briefly Describe Potential Intern Learning Opportunities with Organizations and Community Systems:

Please provide the following information about the clientele served by this agency:

Age Group of Clients:

- ____ % Infants (0 -18 months)
- ____ % Preschool Children
- ____ % Elementary School Children
- ____ % Adolescents
- ____ % Young Adults (18 - 25)
- ____ % Adults
- ____ % Elderly (over 65)

Primary Intervention Unit

- ____ % Individuals
- ____ % Couples
- ____ % Families
- ____ % Groups
- ____ % Organizations
- ____ % Communities
- ____ % Other _____

Client Race/Gender:

- ____ % White Females
- ____ % Females of Color
- ____ % White Males
- ____ % Males of Color

Client Income Status:

- ____ % Low Income
- ____ % Urban Residents
- ____ % Rural Residents

What are the primary presenting problems of the clients the intern would serve?

Special requirements for interns considering this agency:

Signature, Agency Director _____ Date _____

Signature, Field Instructor _____ Date _____