

Check off sheet for making Video Slideshows

1. Make an initial appointment to see the Cable Administrator (Melanie K. Fitzgerald x2346) _____
2. Set a clear deadline for your group as to when the last day pictures can be submitted for the slideshow. _____
3. Make sure all of the pictures are in order. Burn the music onto a CD in the order it will be on the video. _____
4. Make an appointment to use Screenplay in the Video Studio (call x2346). If you need some help getting started using Screenplay ask the Cable Administrator to help you when you make this appointment. _____
5. The first visit to the Video Studio will be to scan photos into Screenplay and create a storyboard from these photos. _____
6. The second visit to the Video Studio will be to load the music on to Screenplay and add the music to the storyboard. _____
7. The third visit will be to add Titles to the slideshow and duplicate the slideshow on VHS or DVD. _____

*** You can combine any of these steps to fit your schedule.**

If you have any questions call Melanie K. Fitzgerald at 760-2346.