

*Using the*  
**Toshiba TLP781**  
*to project a computer presentation*

## **START UP**

1. Press the “**On/Standby**” button on top of the Toshiba projector, and remove the lens cap.  
(*Be patient!! It will take approximately 30 seconds for the image to attain full brightness.*)
2. **Adjust the image size** to fit your screen by gently twisting the “**ZOOM**” collar surrounding the projection lens.
3. **FOCUS the image** by gently twisting the front part of the projection lens.  
(Please do not touch the glass!!!)

## **Computer Presentation**

4. **Switch “On”** (“boot up”) your computer.
5. **Connect** the (long) 15-pin VGA cable on cart to your computer, and if needed, plug the 1/8 inch diameter plug into the audio output on your computer.
6. Press the “**Input**” button on top of the Toshiba projector until “Analog (RGB) 1” appears on the on-screen display. If you don’t see the computer screen’s image projected, then you may need to activate the external monitor port on your computer.

***To activate the external monitor port on your computer:***

Press and hold down the “**Fn**” key (under the left “shift” key) and simultaneously press the “**LCD/CRT**” key (often the “**F7**” key).

*Wait five seconds!*

Repeat this procedure until you see the computer screen image on your laptop screen and projected by the Toshiba projector.

## **Audio**

7. **Press 3** on the Kramer Audio-Video Switcher to hear any audio provided by the computer.
8. Switch “**On**” the speaker using the “on/off” switch the rear of the speaker.
9. **Adjust the volume** on the speaker first using the top knob.  
(If there is still no sound, adjust the volume on the computer.)
10. Adjust treble and bass using the middle and lower control knobs on the speaker.
11. Switch “**off**” the speaker after each use.

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## **SHUT DOWN**

12. Switch “**off**” the Toshiba projector by pressing the “**On/Standby**” button twice.

**\*\* IMPORTANT: Do NOT unplug or switch off the powerstrip until the fan on the projector has stopped running!!!! \*\***

(Removing power from the projector without a proper cool down period will shorten the life the very expensive projection lamp **and** can cause severe heat damage to the projector itself. You may be held liable for any damage caused by improper shut down.)

Problems? Call Media Services at x8444

*Using the*  
**Toshiba TPL 781**  
*to view video*

## **START UP**

1. Press the “**On/Standby**” button on top of the Toshiba projector, and remove the lens cap.  
(*Be patient!! It will take approximately 30 seconds for the image to attain full brightness.*)
2. **Adjust the image size** to fit your screen by gently twisting the “**ZOOM**” collar surrounding the projection lens.
3. **FOCUS the image** by gently twisting the front part of the projection lens.  
(Please do not touch the glass!!!)

## **Show a VHS tape**

4. Insert your tape and press the “**Play**” button on the VCR or the “Play” button on the remote.
5. Press the “**Input**” button on the top of the projector until “**Video**” appears in the on-screen display.
6. **Press 1** on the Kramer Audio-Video Switcher to hear the VHS audio track(s).

## **Show a DVD**

4. Insert disc and press “**Play**” button (knob at upper right corner of DVD player) or the “Play” on remote control.
5. Press the “**Input**” button on the top of the projector until “**Video**” appears in the on-screen display.
6. **Press 2** on the Kramer Audio-Video Switcher to hear the DVD audio track(s).

## **Audio**

7. Switch “**On**” the speaker power using the “on/off” switch the rear of the speaker.
8. **Adjust the volume** using the top control knob.  
(If no sound, check switcher for correct source... 1 for VCR, 2 for DVD.)
9. Adjust treble and bass using the middle and lower two control knobs.
10. Switch “**off**” the speaker **after each use**.

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## **SHUT DOWN**

11. Switch “**off**” the Toshiba projector by pressing the “**On/Standby**” button twice.

**\*\* IMPORTANT: Do NOT unplug or switch off the powerstrip until the fan on the projector has stopped running!!!! \*\***

(Removing power from the projector without a proper cool-down period will shorten the life the very expensive projection lamp **and** can cause severe heat damage to the projector itself. You may be held liable for any damage caused by improper shut down.)

Problems? Call Media Services at x8444