

SMB 162 AV System Operating Instructions

Important: All users of SMB 162 should read these instructions

In SMB Room 162, you operate all of the AV resources through a Crestron touch screen control panel. This panel controls laptop-, video-, DVD-, and document camera projection and volume.

To show a video or DVD:

1. Locate the *Crestron control panel* (small screen seated on a mount on top of the teaching station).
2. If the touch screen is blank, **press the screen firmly** and an image will appear telling you to “Touch Screen to Begin...” Do so.
3. The next screen gives you several projection options: VCR, DVD, laptop, DOC CAM (document camera). **Select your media choice on screen by pressing video or DVD.** Doing so will turn on the projector, lower the screen, and power up the audio simultaneously. A remote is not needed.
4. Open the double cabinet doors in the teaching station, and make sure the VCR or DVD is **turned on**. Insert DVD or VHS tape. **Note: playback is controlled from the Crestron control panel. (Do not use a remote.)**
5. **Volume is controlled from the Crestron control panel. (Do not use a remote.)**
6. **Turn system off when finished.** To do this, go to the *Crestron* control panel and push “BACK,” then on the main menu screen, push “System Shutdown” (upper right). When the confirmation screen appears, press the “YES” button. (This powers off the projector and equipment, and it retracts the screen.)