

## Circulation Policy for Graphing Calculators

- Meredith College provides a pool of graphing calculators for loan to students through Media Services in the Library.
- Guidebooks and USB cables are also available when provided by the Department of Mathematics and Computer Science.
- Prompt return of this equipment is expected, and this will benefit other students.
- The library circulates the calculators to students who bring a permission letter issued by the Department of Mathematics and authorized by the Office of Financial Aid.
- Circulating calculators are due back at the end of each semester.
- The library will charge calculator borrowers standard fines for equipment returned late.
- Repeated late returns may result in the loss of borrowing privileges.
- Taking receipt of the equipment and accessories constitutes acceptance of full legal and financial responsibility for damage to or loss of those items while they are in the possession of the Borrower or in the possession of the borrower’s designee. (Normal wear does not constitute “damage”.) Calculator borrowers will be charged \$150.00 for lost calculators.
- Questions? Call Media Services at 760-8444.

<b>User category</b>	<b>Type of use</b>	<b>Duration of circulation</b>	<b>Special guidelines</b>
<b>Student users</b>	Use with coursework	semester	Permission letter required; issued by Mathematics Dept. & approved by Financial Aid.
<b>Faculty &amp; Staff users</b>	NA	NA	
<b>Governor’s School Faculty users</b>	NA	NA	
<b>Non-Meredith users on campus</b>	NA	NA	

\* The calculators are provided to Media Services by the Department of Mathematics and Computing Science. User training resources can be found at:  
[http://movies.atomiclearning.com/highed/ti\\_84](http://movies.atomiclearning.com/highed/ti_84)