

Meredith College Archives Mission Statement & Collection Development Policy

Meredith College Archives

Meredith College Archives is a department of Carlyle Campbell Library at Meredith College in Raleigh, North Carolina. The dean of the library and the head of technical services are responsible for the operation of the Archives. While Archives primarily supports research of Meredith College students, faculty, staff and alumnae, outside researchers are welcome.

Mission Statement

Meredith College Archives preserves in a formal archival program the history of the College by collecting, processing, conserving, and providing access to institutional records and other historically valuable material of the College. The material in Meredith College Archives supports the research needs of Meredith students, faculty, staff and alumnae.

Collection Development Policy

The collection policy serves as a guideline for the selection, acquisition, and retention of archival resources in a variety of formats, including but not limited to print, non-print, electronic media, realia, and ephemera.

The Archives, which is the official repository for institutional records of Meredith College and other historically valuable information, includes:

1. Primary source material about the College
2. Resources on student life and experience
3. Information about Meredith's Baptist heritage
4. Publications by people associated with the College
5. College publications
6. Photographs, scrapbooks, memorabilia, videos, jewelry, clothing, and oral history
7. Online exhibits at www.meredith.edu/library/archives

Meredith College Archives also acquires materials by gift or other legal transaction that transfers title to the Archives. Meredith College Archives does not accept material that is closed to public access in perpetuity, and ordinarily will not accept material that is closed for any period of time.

Duplicate materials, unsupported formats, and other items that do not reflect Meredith College Archives collection policy will not be accepted or may be deaccessioned by the dean of the library or the head of technical services.