

JULY
2011



MEREDITH COLLEGE

HR Update

HAPPY FOURTH OF JULY!



College offices are closed on Monday, July 4th in observance of Independence Day. Please mark these hours as “Other” on your time card.

Handbook Reminders:

Conflicts of Interest

As an employee of Meredith College, you have an obligation to conduct business within guidelines that prohibit actual or potential conflicts of interest. An actual or potential conflict of interest occurs when an employee is in a position to influence a decision that may result in a personal gain for that employee or for a relative or friend as a result of business dealings with the College.

There is no “presumption of guilt” created by the mere existence of a relationship with outside firms. However, if you have any influence on transactions involving purchases, contracts, or leases, it is imperative that you disclose this fact to your supervisor as soon as possible. By alerting us to the existence of any actual or potential conflict of interest, we can establish safeguards to protect all parties.

Outside Employment

If an employee elects to have an additional job outside of Meredith, that employment should not interfere with the satisfactory performance of Meredith job responsibilities, including the ability to meet attendance requirements.

We prohibit outside employment that constitutes a conflict of interest and ask that you notify your supervisor of outside employment obligations to ensure there is no conflict. You may not receive any income or material gain from individuals outside Meredith College for materials produced or services rendered while performing your job.

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**Coastal Federal
Credit Union, a
Unique Benefit
for Meredith
College**



Did you know? Students and staff of Meredith College are eligible to join Coastal Federal Credit Union. They offer a full range of banking services, from checking and savings accounts to auto loans, credit cards, mortgages, and much more. Because Coastal is member-owned cooperative, they can generally offer better rates, fewer and lower fees and several unique programs that banks simply don't, including:

Go Green Checking - the Triangle's premiere checking account. They pay a dividend of 2.00% APY* on your balance in any month where 12 or more debit card transactions post to your account.

Beat the Bank Auto Loan Guarantee**- Have an auto loan elsewhere? Move it to Coastal. They're so confident that they can either beat your rate by 1% or lower your monthly payment by \$100, that if they don't, they'll give you back 1% of the amount you finance with them!

Mortgages**- Coastal's mortgage origination fees are 25% lower than the local average. Also, they never sell your servicing, so once you have a loan with them, you'll always deal only with Coastal. Check out today's rates at www.coastal24.com.

Seven-day-a-week Teller Services - Coastal provides teller services from 7am to 7pm, 7 days a week... even Sundays. If you hate having to rush to use a bank branch during *their* time, you can now casually stop in at one of Coastal's branches at *your* convenience.

Tobi Simpson is Coastal's Relationship Manager. To open an account, simply contact her today at 919-420-8129 or visit the nearest Coastal branch: www.COASTAL24.com/locations.

*APY = Annual Percentage Yield. Rates are good as of 6/15/2011 and subject to change daily.

** All lending services are subject to credit approval.

**Baptist Employees'
Credit Union**

205 Convention Drive
Cary, NC 27511-4294

You asked for it ... and
now they've got it!



DEBIT CARD

With your card you can make purchases through a retail store by either a Credit or a Debit transaction.

Student Loans



Mortgage Loans



**Nuevo Servicio
En Español**

Tamia Sierra
919-459-5591

(800) 395-5102

Craig Snyder,
Manager ext. 5660

Sherry Bowling
ext. 5659

Tamia Sierra
ext.5591 (Español)

becu@ncbaptist.org



CHECKING ACCOUNTS

NO MONTHLY SERVICE CHARGES



ATM

Access cash through all State Employees Credit Union Cash point ATM's (which are free of charge). More than 1,000 ATM's across NC.



INTERNET BANKING

Internet Banking 24/7

- * Check your balance
- * Transfer Funds
- * Request a Check

Dividend Rates

SHARES and Christmas Club

	RATE	APY
Balances average less than \$60.00	0.00%	0.00%
\$60.00 but less than \$2,000.00	0.25%	0.26%
\$2,000.00 but less than \$10,000.00	0.50%	0.51%
More than \$10,000.00	0.75%	0.76%

	APR
New Vehicle	
Up to 5 years	4.99%
Up to 6 years	5.50%
Used Vehicle	
1 year old up to 60 months	6.75%
2 to 7 years old up to 48 months	7.50%
8 to 10 years old up to 36 months	8.50%
VISA	13.00%
Unsecured Loans	11.00%
1 - 36 months	
Share Secured	3.75%
Variable Rate	

COMINGS AND GOINGS

We welcome the following staff:

- * **Mandy Boyers – Administrative Assistant, Human Resources**
- * **Daniel Shampine – Program Assistant, Institutional Advancement**
- * **Javon Walker – Security Officer**

We bid farewell to the following staff:

- * **Charlton Bunyea – Circulation Assistant, Library**
- * **Courtney Hodge – Residence Director**
- * **Emily Harkey – Residence Director**
- * **Christina Newport – Wellness & Performance Specialist**
- * **Martha Yates – Dept. Assistant, Business, Accounting & Economics**

OFFICE OF HUMAN RESOURCES

Pamela Davis – Director

davisbam@meredith.edu

ext. 8760

Alana Etter – Assistant Director

ettera@meredith.edu

ext. 8907

Marlpat Plocki – Benefits

Administrator

plockim@meredith.edu

ext. 8360

Kay Miller – Payroll Administrator

millerk@meredith.edu

ext. 8526

Mandy Boyers – Administrative

Assistant

boyersam@meredith.edu

ext. 8166

MEREDITH
COLLEGE

Faculty and staff are Meredith's most valuable assets. The Office of Human Resources provides faculty and staff with the information and support they need to help play their part in educating the students of this College. Visit the HR website for updates on Meredith policies, procedures, benefits and more.

<http://www.meredith.edu/humres/>

1st Floor of Park Center
Phone: (919) 760-8898
Fax: (919) 760-8164