

NATALIE L. EVANS

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EDUCATION

Bachelor of Arts degree in English, minor in Professional Communications
Meredith College, Raleigh, N.C., May 2007
Major GPA: 4.0; Overall GPA: 3.97

RELEVANT COURSEWORK

Copy-editing, Advanced Composition, Document Design (Web and print), Principles of Marketing, Marketing Management & Planning, Principles of Management, Principles of Accounting, Introduction to PR, Spreadsheets, English Research Methods, Senior Thesis in English

COMPUTER SKILLS

Word processing (Word & Works), Excel, PowerPoint, Quark, Dreamweaver

EXPERIENCE

Writing Tutor, Meredith College Learning Center (2004-2007)

Tutor students in writing, grammar, and GRE preparation in a one-on-one setting; teach large-group grammar review courses; proctor exams; assist in Learning Center public relations

Intern, Richard French & Associates (Public Relations Firm), Raleigh, N.C. (May-Aug 2006)

Wrote nationally-distributed press releases; pitched products to national media outlets; managed a product placement hotline; handled product-related requests from consumers; built media lists; completed office tasks; assisted in brainstorming for upcoming campaigns

Intern, Meredith College Office of Marketing & Communications (Sept-Dec 2006)

Wrote press releases; wrote for articles for parent, faculty/staff, and alumnae publications, both Internet and print; edited publications and releases; assisted with media relations; completed office tasks

ACTIVITIES

Meredith Herald (student newspaper): editor-in chief (Spring '07), managing editor (Fall '06), staff reporter (Spring '04 & '05)

Colton English Club/Sigma Tau Delta (English Honor society):co-president (2006-07), vice president (Spring '06), historian (2005)

Volunteer with Junior Achievement (taught business concepts to middle school students)

Freshman Student Adviser

College-wide library committee: student representative

HONORS

Meredith College Presidential Scholarship, Norma Rose Scholarship for outstanding achievement in English, Meredith College Study Abroad Award, Meredith College Honors Program, Kappa Nu Sigma (junior/senior honor society), Sigma Tau Delta (English honor society), Dean's List (all semesters), Who's Who Among American Colleges and Universities

INTERNATIONAL TRAVEL

Lived and studies for five weeks in London, additional travel to Scotland, Ireland and France (Summer 2005)